



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

The Meeting will be digitally recorded

Date: Tuesday 28 June 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email admin@mineheadtowncouncil.co.uk

Mayor: Cllr A Kingston-James

Councillors: Cllr D Blackwell, Cllr T Bloomfield (Deputy Mayor), Cllr P Bolton, Cllr J Bonar, Cllr M Burke, Cllr C Gilberto, Cllr E Jones, Cllr M Kingston-James, Cllr M Kravis***, Cllr A Lawton, Cllr J Malin, Cllr C Palmer*, Cllr M Palmer, Cllr J Rogers, Cllr T Venner*

(* denotes Somerset West and Taunton Councillor "SWaT")

(** denotes Somerset County Councillor "SCC")

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS
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Yours sincerely

Ms Sam Rawle
Clerk

21 June 2022

PUBLIC FORUM

There will be a 15-minute open forum at the beginning of the Meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the Agenda it will not be possible for Councillors to make any decisions on that matter in the main Meeting. If you would like to ask a question or speak at a Meeting you will need to submit your request to the Clerk in advance of the Meeting. You can request to speak at the Meeting by emailing your full name, agenda item or subject and your question to the Clerk using admin@mineheadtowncouncil.co.uk

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
 - Somerset County Council (SCC)
 - Somerset West and Taunton District Council (SWaT)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (MTC)
 - Minehead BID (Cllrs Bloomfield and Venner)
 - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Mayor's Announcements**
- 6 **To agree** the Minutes of the Statutory Annual Full Council Meeting held on Tuesday 17 May 2022– *Minutes to be agreed by Councillors who were in attendance*
- 7 **To note** the Minutes of the Planning Committee meeting held on Tuesday 7 June 2022, the Finance & Staffing Committee meeting held on Monday 13 June 2022 and the Amenities & Environment Committee meeting held on 14 June 2022
- 8 **Finance Matters**
 - 8.1 **To approve** Urgent Payments for June 2022
 - 8.2 **To approve** Payments under £1,000 for June 2022
 - 8.3 **To approve** Payments over £1,000 for June 2022
 - 8.4 **To approve** Payments by Procurement Card for May 2022
 - 8.5 **To approve** Regular Payments for May 2022
 - 8.6 **To note** Income Report for May 2022

- 9 **To agree** to appoint a Councillor from Finance & Staffing Committee to carry out bank reconciliations
- 10 **To approve** the Internal Audit Report
- 11 **To approve** the Governance Statement and Final Accounting Statements 2021/22
- 12 **To approve** Reserves as at 31 March 2022
- 13 **To review** Financial Regulations and Standing Orders
- 14 **To appoint** a Councillor/Councillors to represent Minehead Town Council on Minehead Twinning Association
- 15 **To agree** the purchase of a ride-on mower
- 16 **To discuss** provision of dental services in Minehead and Alcombe and agree actions
- 17 **To resolve** to exclude Members of the Press and Public (Public Bodies [Admission to Meetings] Act 1960)
- 18 **Confidential Items**